



MINUTES

of the WEST ROW Parish Council meeting held on 20th April 2022

at 7pm in THE CHURCH HALL, WEST ROW

Present:

- Cllr R Hamill
- Cllr A Fisher
- Cllr C Bebee
- Cllr A Booth
- Cllr T Gooch-Taylor-Balls
- Cllr A Rolfe
- Cllr A Goodenough

In attendance: Sharon Vale - Parish Clerk
D/Cllr D Waldron, & 2 members of the public

1. Chairman's Welcome

In the absence of Cllr M Peachey, Vice Chairman Cllr R Hamill presided and welcomed all to the meeting. Cllr A Fisher was agreed as Vice Chair pro tem. Everyone present was informed that the meeting was being recorded under data protection policy.

2. Apologies for Absence

Apologies were received from Cllr J Goodenough, Cllr M Peachey and C/Cllr C Noble

3. Councillors' Declarations of Interest

- (a) To receive declarations of interest from Councillors on items on the agenda – Declaration of interest received from Cllr T Gooch-Taylor Balls and ~~Cllr A Booth~~ ^{RH} on Item 11(b)
- (b) For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion - None



- (c) To receive written requests for dispensations for disclosable pecuniary interests (if any) - None
- (d) To grant any request for dispensation as appropriate - None

4. Public Participation (10 minutes in total)

Maggie Clowes wanted to thank Cllr M Peachey for all his work on WRPC. This will be deferred until Cllr M Peachey's return.

5. Approval of Minutes

- (a) To approve the minutes of the meeting on the 16th March 2022 (**Paper A**)
Items to be carried over to next Agenda. Item 2022/124 (a) Update on bench beside river at end of Chairfen Drove, Item 2022/124 (c) Post for the new SID on Pott Hall Road, Item 2022/124 (g) Footpath 30 to be deferred until September and Item 2022/24 (h) Repair to Pott Hall road. **APPROVED.**

6. External Reports

- (a) To receive reports from both the County and District Councillors and RAF Mildenhall

D/Cllr D Waldron – informed the Parish Council that the planning for Park Gardens was in committee yesterday and is now going to full committee as it is too contentious to be decided by a small committee.

7. Planning

General update on SCC development plans. SCC development application continues albeit very slowly due to staff absences. Cllr M Peachey will hopefully have an update next month.

The Cemetery consultant is still awaiting a reply to the ground test results by the Environment Agency.

8. Neighbourhood Plan

Cllr T Gooch-Taylor Balls was elected Chairman of the working group committee. Clerk to arrange a Wednesday evening in late June at the Village Hall for the launch drop-in event. An A5 leaflet to be distributed to every household in the village inviting them to the event.



9. Matters Relating to Governance

None

10. Financial Matters

(a) Approval of Accounts – Payable – April 2022 (Paper B). APPROVED and AGREED

Accounts added on the night.

Solo Press – Brochures/Posters for Platinum Jubilee	£461.19
Suffolk Assn. of Local Councils – Clerk Training	£156.00

11. Matters Relating to Street Furniture/Amenity Provision

- (a) Update on Benches – Mark Garrard and Paul Gammon to install oak barrier to bench at bottom of Chairfen Drove.
- (b) Update on Footpaths/Bridleway Projects – The bulk of the applications are still awaiting prioritisation by SCC. Mildenhall Parish Charities (short cut route from Friday Street to Playing Fields) wrote back confirming their previous position saying that they would not voluntarily acknowledge a public footpath wider than 1.2m. SCC previously stated that they were legally unable to accept a public footpath of this width, which is why the trustees were asked to reconsider. A public right of way has certainly come into existence owing to the number of years the public have been using the route, but it is not recorded – there is nothing to stop it being lost to future development. There is a more complicated option which Cllr M Peachey is hoping to avoid, although that might now be the only option. Cllr M Peachey has written to SCC to seek further guidance.
- (c) Report on Speed Indicator Device Findings – No increase or reduction in speeds. Speeds are down a bit from when we first started monitoring speed levels. Still waiting for install of pole on Pott Hall Road.
- (d) Update on Litter and Waste Bin Relocations – The new bin for the Staunch has been received and Cllr M Peachey is in the process of arranging installation. The new larger bin for the play area, that was agreed last month, has been ordered and the invoice has been received.
- (e) Update on Community Woodland and Tree Warden. Defer until next meeting.
- (f) Update on Cycle Hoops for Village Shop – Original plan was to use gravel area beside the shop, but this isn't going to work as the area is not big enough, so we are placing the hoops next to the bench and planters. Cllr A Fisher submitting plans to WSC for approval.
- (g) Update on Footpath 30 along river at bottom of The Gravel – Due to bird nesting and fish breeding season, no works are likely to happen now for several months. We are still awaiting a full plan from SCC as to how and



when they will repair the route. They still have a few months to respond before we can consider further legal action.

- (h) Update on Sign for Pott Hall Lane – Sign in place but Pott Hall Road needs repairing. Defer until next month.
- (i) Update on Footpath/Street Lighting for Cricks Road into Church Road – Footpath extension – Cllr M Peachey making some progress although again with SCC it is painfully slow. It appears our best hope is to apply for a licence that would allow us to get a contractor to do the work ourselves. There are costs involved in getting the licence, and once SCC tell us how to proceed, Cllr M Peachey will ask Colin Noble if he can pay the licence costs for us. Assuming we can get that far, we would then need to get quotes and put together some funding. This is likely to take some time. Street lighting **APPROVED** and **AGREED**.

12. Other Working Party Updates/Reports

- (a) Update on the Quiet Lanes Initiative (Designated Lead Cllr R Hamill) – Cllr R Hamill has received signs. Awaiting installation of poles from SCC.
- (b) Update on Coat of Arms – no update.
- (c) Update on the Article for the Echo to explain the remit of the Parish Council and what services West Suffolk District Council and Suffolk County Council are responsible for. Deferred until next month.
- (d) Update on Tree Preservation Order for the walnut trees down Chapel Road. Defer. Clerk to contact Trevor Norman and ask him about trees. Cllr A Rolfe made the initial request on behalf of the Leasee, but it has since transpired there is doubt to this request. In future Cllrs must be crystal clear when bringing an Action to the Council to approve.
- (e) Update from Highways regarding the posts on The Triangle (Beeches Road). Highways will not install posts. Item closed.
- (f) Update on the Bus on land adjacent to the airfield. WSC in contact with landowner. Item closed.

13. Inappropriate Parking

- (a) Eldo Road – **(Paper C)**. Cllr R Hamill spoke to the homeowner and car was moved. Numerous incidents of bad parking have arisen down Friday Street and Eldo Road. Clerk to write a letter re parking situation in the village to the Wing Commander/Secretary at the RAF Mildenhall. Clerk to find a polite no parking sign.



14. Allotment Matters

Chair of the Allotment Association reported that several plots have been ploughed and a few plots have been split into smaller plots. Hedge along the Drove has been cut back. Cllr A Goodenough to get a quote for crushed stone to build up the dip along the hedge so people can walk along the track.

15. Annual Parish Council Meeting 18th May 2022

Election of Chairman and Vice Chairman. Cllrs were notified that this matter would be on the Agenda at the meeting on the 18th May 2022.

16. Parish Forum

Parish Forum to be arranged alongside the Neighbourhood Plan drop in event last week of June. Cllr R Hamill to design an A5 leaflet inviting villagers to the Parish Forum to hopefully be distributed alongside the Neighbourhood Plan leaflet which the Clerk is in the process of producing,

17. Events 2022

(a) Update on the plans for The Queen's Platinum Jubilee – Brochures have been ordered and distribution arrangements are in place. Brochures and posters will also go to Riverside Marine. Next Platinum meeting will be Wednesday 4th May and final meeting on Wednesday 25th May. The posters have been allocated places around the village. DBL will supply the sound system for the Saturday Fete and the electrical switching for the Beacon at the Opening Ceremony – **AGREED** and **APPROVED**. The Commonwealth song choir still needs additional singers. Gaynor Fisher to decorate the chairs which will be placed onto the trailer. Additional Union Flag bunting to be purchased – **AGREED** and **APPROVED**. Site visit has been arranged to check on stall layout. It was agreed that the Neighbourhood planning group would man the Parish Gazebo stall. The Banner is in preparation for siting at Plantation Farm and Cllr A Goodenough will erect suitable posts once the banner has been received.

(b) Annual Parish Council Meeting May 2022

18. Excluded Item

Was moved to out of Council.



19. Chairman and Councillors' Reports/Suggestions (on the night)

Cllr J Goodenough enquired about the hedge by the preschool. This is not down to be maintained by the Parish, but we are willing to help. Noted.

Cllr A Rolfe concerned about traffic down Church Lane.

Cllr A Booth asked for additional signs re dog fouling. Cllr A Booth to do a plan of where these are to be sited and suggested sites to be considered at the next meeting.

Cllr A Fisher confirmed the gift for the children for the Platinum Jubilee. We need to find someone to do card/box for the gift. It was suggested that Pam Patterson would be the best person to find boxes and cards.

20. Correspondence and Exchange of Additional Information (at the discretion of the Chairman)

The meeting then closed at 8:45pm

A handwritten signature in blue ink, appearing to be 'M. Peachey', written over a horizontal line.