



MINUTES

of the WEST ROW Parish Council meeting held on 16th March 2022

at 7pm in THE CHURCH HALL, WEST ROW

Present:

Cllr R Hamill
Cllr A Fisher
Cllr C Bebee
Cllr A Booth
Cllr T Gooch-Taylor-Balls
Cllr A Rolfe
Cllr A Goodenough
Cllr J Goodenough

In attendance: Sharon Vale - Parish Clerk

D/Cllr Waldron, & 3 members of the public plus Gavin Wells from GEKO Homes Ltd

2022/115	CHAIRMAN'S WELCOME and APOLOGIES FOR ABSENCE	
a.	In the absence of Cllr M Peachey, Vice Chairman Cllr R Hamill presided and welcomed all to the meeting. Cllr A Fisher was agreed as Vice Chair pro tem. Everyone present was informed that the meeting was being recorded under data protection policy.	
b.	Apologies for absence: Cllr M Peachey, D/Cllr L Stanbury, C/Cllr C Noble & Sqn Ldr Balmer	
2022/116	DECLARATIONS OF INTEREST	
a.	Declaration of any disclosable pecuniary interest in any item of business - none	
b.	Declaration of any personal and/or prejudicial interest in any items on the agenda - none	
c.	Written requests for dispensations for disclosable pecuniary interests - none	
d.	Grants to any requests for dispensation - none	
2022/117	PUBLIC PARTICIPATION (10 MINS) members of the public may speak about items on this agenda.	
(i)	A concerned resident Sarah Carter explained her objections to the planning application for 1 & 2 Park Gardens and that planning application DC/22/0172/FUL is an 'extant planning' application. There	



	<p>is no evidence that site works have been carried out and no trenches have been dug. For extant permission to exist, WSC would have needed to see evidence or proof of work carried out.</p> <p>(ii) Other residents Tony Knight and Leo Boucheron objected because of the safety issues with the junction between Parkers Drove and Friday Street, refuse collection and the fact that the collection point will be more than 140 metres from the plots.</p> <p>(iii) Number of dwellings on the development has caused some confusion. The application states six dwellings, however the proposed site will in fact be seven dwellings. Therefore, the number of vehicles generated by the proposed development will be higher.</p> <p>(iv) Gavin Wells, GEKO Homes Ltd discussed the revised planning application, and believes it would be beneficial to the village. The development has slightly bigger properties than the previously proposed development. He also stated that local labour to be used.</p>	
2022/118	EXTERNAL REPORTS	
a.	C/Cllr Colin Noble (Suffolk County Council) – had sent his apologies along with his monthly report which had been sent to all Cllrs.	
b.	D/Cllr D Waldron (West Suffolk District Council) – will provide us with funding for the new cycle hoops by the Village Store in new financial year.	
c.	D/Cllr Lance Stanbury (West Suffolk District Council) – had sent his apologies.	
d.	Sqn Ldr Al Balmer (RAF Mildenhall) – had sent his apologies along with an email which had been sent to all Cllrs.	
2022/119	APPROVAL of MINUTES OF PREVIOUS MEETINGS	
	(i) To consider the accuracy and approval of the minutes of the Meeting held on 9 th February 2022 were unanimously APPROVED and AGREED	
	(ii) Matters arising not covered by this agenda – none	
2022/120	PLANNING MATTERS RELATING TO WEST ROW:	
a.	To consider Application No: DC/22/0172/FUL – Consultation Expiry: 14 th March 2022– extension given. Proposal planning application – six dwellings with access, parking, and associated site work Location: land adjacent to 1 and 2 Park Garden, West Row, Suffolk Applicant: Mr Gavin Wells, GEKO Homes Ltd The above application can be viewed by downloading it from the planning section of the website: https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R6MWB2PDGEYO Application noted, but the Parish have questions re planning. Further communication with WSC to be taken up by the Clerk	Clerk contacted Britta Hendrick on 17/3/22
b..	General update on SCC development plans – The planning application remains undetermined and is unlikely to be decided for several more weeks. Cllr M Peachey has had further Zoom calls and emails with SCC highways, WSC planning	



	<p>officers, and the agent doing the application. Unfortunately, David, the agent that we had been working well with is leaving his job and is being replaced with someone called Lucy that Cllr M Peachey will speak to in the next couple of weeks. The request that the site be properly connected with Bridleway 1 (to Mildenhall) seems to have been widely accepted and details are being worked on as to how to best achieve this. This includes the ideas discussed previously of a new link between Chapel Road and Cricks Road and extending the existing pavement along Pott Hall Road. Cllr M Peachey will continue to liaise and push this idea forward. WSC are expecting that work on the Section 106 agreement will soon begin so Cllr M Peachey will do his best to keep on top of that as well. Slight confusion over the proposed cemetery location turned out to be a mix-up within SCC and the plan remains as it was. The onsite test hole drilling for the proposed cemetery site along Chapel Road took place and Cllr M Peachey thanked Trevor Norman for his cooperation. The subsequent report has been completed and the consultant has asked the Environment Agency for their feedback. Basically, there are two sets of requirements that the site needs to meet for the EA to approve it for cemetery use. The report shows that the site meets the first set of requirements, however we need the EA to say whether it meets the second set relating to groundwater pollution, and if not whether there is anything we can do to change that. We have received two invoices regarding the reports from the original quote we approved last July, I am expecting one more invoice to come (approx. £1k) which will relate to the EA's fees. If all goes well, we can then look to put together a planning application for the cemetery.</p>	
c..	<p>Proposed path linking the new development with Chapel Road via Chapel car park, and proposed Parish Council ground to the north - As agreed last month Cllr M Peachey wrote to the Baptist Chapel to see whether they would be willing to consider working with us to help join the new development to Chapel Road, via a new footpath over their land and the land proposed to be given to the Parish Council to the north. I stated that such a proposal would likely involve a new path taking up a few feet of ground along their eastern boundary fence, that we envisaged no costs to them, and that they could choose how the path looked, e.g., surfacing, fencing/planting, gates etc. They would retain ownership of their part, and we would ensure no public right of way came into being, and that if at any time in the future they changed their mind, they could do so. Despite all of this, their reply was outright rejection. Not surprising but find it very disappointing.</p>	
2022/121	WEST ROW NEIGHBOURHOOD PLAN	
a.	<p>Update on West Row Neighbourhood Plan – We need to have a small meeting ASAP at the Church Hall for a few Cllrs which Ian Poole will attend. Once a date has been arranged, we need to inform Ian Poole. After this meeting there should be a public meeting, probably at the Village Hall. Once this meeting has taken place, Ian Poole can start on the village survey. Cllr T Gooch-Taylor-Balls, Cllr A Rolfe, Cllr A Goodenough and Cllr A Booth agreed to hold a meeting later in the month at the Church Hall. Clerk to contact Ian Poole to arrange a date. Church Hall to be booked.</p>	Clerk



2022/122	MATTERS RELATING TO GOVERNANCE	
	None	
2022/123	FINANCIAL MATTERS	
a.	To consider the Accounts Payable for March 2022 – AGREED Additional accounts were to be added	
2022/124	MATTERS RELATING TO STREET FURNITURE/ AMENITY PROVISION	
a.	Update on bench beside river at end of Chairfen Drove – Mark Garrard has provided a quote to make a safety rail out of oak for £150. Paul Gammon to help concrete this in. AGREED	
b.	Update on footpaths/ bridleway projects – nothing to report.	
c.	Report on recent Speed Indicator Device findings – Mildenhall Road and Hurdle Drove very similar figures. Waiting for Council to put up post in Pott Hall for the new SID	
d.	Bin relocations - The two dog waste bins were moved as agreed, and there is an invoice for this work. The invoice also includes a concrete base for the new bin along Bridleway 1 near The Staunch. The bin has been ordered but is likely to take a few weeks to arrive. The moves seem to have been immediately welcomed by many in the village. West Row Village Hall Foundation have requested that one of the district council owned bins on their premises (south end of the play area), which is currently emptied by WSC, but apparently often overflows between empties, is replaced with a larger one. I have spoken with the relevant person at WSC and they are happy to empty a larger bin, but cannot afford to supply it. Please see the quote for the large bins on page 2. In principle AGREED to the larger wheelie bin frame, but Clerk to find out the cost of the bin.	Clerk
e.	Community Woodland – Cllr M Peachey has heard nothing back from SCC regarding the 7 oak trees idea. SCC were supportive but needed suitable tenant farmers to agree. I assume none were willing to do so and regrettably now do not expect this idea will be able to move forward. Defer.	
f.	To consider cycle hoops for the village shop – Mr Kendall owns the ground in front of the shop and has agreed to the cycle hoops. Once we have had a written agreement from Mr Kendall, we will go ahead and remove the wall and reposition. Paul Gammon to quote for doing this work.	
g.	Footpath 30 along river at bottom of The Gravel - The legal notice served to SCC seems to have made a difference and Cllr M Peachey has been told they are actively working on a plan to repair the route. It is possible that tree cutting may take place very soon as well. Cllr M Peachey in contact with a senior officer and a lawyer who responded to the notice. If nothing is done within 6 months, we can apply for a court order against them requiring them to repair it. Some small sinkholes further along the bank mentioned last month by Mr Moss were reported to the Environmental Agency but they have said those repairs are unlikely to happen until 2023.	

SPM



h.	Sign for Pott Hall Lane, and condition of road surface - Following a request by a resident last month Cllr M Peachey investigated and has the following answers. The road in question is owned by the district council - WSC. Cllr M Peachey has reported the need for repairs and has been told they will try to do it in their new financial year budget. The person to speak to is Cheryl Froud. She also deals with road signage, and the request for signs has been passed on. Hopefully this will be done in the coming weeks.	
i.	Lack of footpath out of Cricks Road into Church Road – The installation of whether a pavement can be installed here is proving to be a challenge and remains ongoing. Hopefully Cllr M Peachey will be able to update more next month. Cllr M Peachey also investigated the request for an additional streetlight. Whilst there are worse spots in the village, the fact that there is a slight bend, and the existing lights are on the inside of the bend does make this a dark spot. Cllr M Peachey has obtained the quotes for a new light - it would have to be sited in the verge outside of 4 Cricks Road 3 metres away from the existing telegraph pole. The cost is £1,124 for the lighting column, and £1,137 for the connection (plus VAT). The cost is about as cheap as any new streetlight would be for Parish. Defer to April. Clerk to arrange a meeting with K&M Lighting re positioning of light.	Clerk
2022/125	OTHER WORKING PARTY UPDATES/ REPORTS	
a.	Update on the Quiet Lanes initiative (designated lead councillor Cllr R Hamill) – everything has been approved. Just waiting for the pole to be installed. Paul Hamill to erect sign.	
b.	Coat of Arms / Parish Village Sign – Application has been submitted to the Repair Shop – awaiting response.	
c.	To consider an article, primarily for the Echo but which could also be displayed on the noticeboard/ website/ social media to explain the remit of the Parish Council and what services WSDC and SCC are responsible for. Echo being published in April. Cllr A Fisher to investigate – ongoing.	
d.	Clerk has sent in a request to SCC for a TPO for the walnut trees down Chapel Road. Awaiting response. Defer.	
e.	Clerk has spoken to Highways regarding the erection of small posts on The Green to stop vehicles parking there. Awaiting response. Defer.	
f.	Clerk has again chased SCC about the removal of the bus by the airfield along Hurdle Drove. Awaiting response. Defer.	
g.	It was suggested that the Beacon been placed on the Village Hall playing fields for safety reasons. It has been agreed that the Beacon will be sited at the Village Hall. Quote to be obtained for digging the hole. Ask Paul Gammon to quote. Cllr A Fisher to meet Paul Gammon and Mark Garrard on site.	
2022/126	ALLOTMENT MATTERS	
a.	Meeting was held on Tuesday 15 th March 2022. Please see attached Minutes.	
2022/127	EVENTS 2022	
a.	Update on plans for the Queens Platinum Anniversary event in 2022. All moving forward. Programme of events will be published in The Echo.	



	<p>Cllrs agreed to fund a gift to commemorate the Platinum Jubilee. Consideration was given whether to include all residents, or exclude USAFE service personnel, only children at West Row Academy and Pre School and how to distribute gift. It was agreed that the gift would be given to all children resident in the Parish who are aged 16 years or below on the 5th June 2022.</p> <p>Because of Data Protection regulations, it is proving difficult to obtain accurate details. Therefore, it was agreed that families resident within the Parish must register before the deadline of 1st May 2022. Only those who register their child/children will receive the commemorative gift.</p> <p>Cllr Hamill will prepare an article for the April edition of The Echo outlining how residents can register their claim.</p> <p>Notices will also appear on social media and possibly within the Programme of Events to be distributed early May, depending on delivery date for selected gift. Cllrs were asked to make suggestions for the gift.</p>	
2022/128	CHAIRMAN AND COUNCILLORS' REPORTS and SUGGESTIONS (on the night)	
a.	<p>Councillors reports and suggestions:</p> <p>Cllr J Goodenough asked if a mirror could be erected at the road from Victoria Close to the School so that the children and parents could see when vehicles are approaching. Clerk to speak with SCC</p>	Clerk
2022/129	CORRESPONDENCE & EXCHANGE OF ADDITIONAL INFORMATION (at the discretion of the Chairman)	
	<ul style="list-style-type: none"> (i) Parish Forum for June 2022 (ii) Sunnica - Cllr M Peachey has registered WRPC as an Interested Party and we will now be included as the application progresses. (iii) Cllr R Hamill and Cllr M Peachey attended the FHPA meeting. Cllrs AGREED to paying £60 – defer (iv) Road from Victoria Close to School can we put a mirror up. Ask Suffolk CC 	
a.	<p>To consider Application No: DC/22/0317/HH – Consultation Expiry: 31st March 2022</p> <p>Proposal planning application – Householder planning application – detached car port</p> <p>Location: 116 Eldo Road, West Row, Suffolk IP28 8PY</p> <p>The above application can be viewed by downloading it from the planning section of the website: https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R7G8F6PD07POO</p> <p>SUPPORT (unanimous)</p>	Planning Office informed 17/3/22
b.	<p>To consider Application No: DC/22/0378/FUL – Consultation Expiry: 5th April 2022</p> <p>Proposal planning application – a. conversion of existing village hall into one dwelling including raising of roof ridge height b. detached cart lodge and associated works</p> <p>Location: The Old Hall, Beeches Road, West Row, Suffolk IP28 8NY</p> <p>Applicant: D Chauhan, Signet Design</p>	Planning Office informed 17/3/22



West Row
Parish Council

Clerk: Sharon Vale
Telephone: 07860 358493
Email: westrowpc@gmail.com
Website: <https://westrowparish.org.uk>
Chairman: Cllr Michael Peachey

	<p>The above application can be viewed by downloading it from the planning section of the website: https://planning.westsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R80CNXPDH4H0 SUPPORT (unanimous)</p>	
	<p>AGENDA ITEMS FOR NEXT MEETING Please contact the clerk if you have agenda items</p> <p>Reminder: DATE OF NEXT MEETING 20th APRIL 2022</p>	

Ended 10pm

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